

HUD Required EIV Policies and Procedures

As you are aware, full implementation of EIV was mandatory January 31, 2010. Effective July 1, 2010, HUD Notice 10-10 imposed *several* new EIV requirements, and your EIV Policy and Procedures must be updated. There are 20 elements your MOR reviewer will be verifying to determine compliance with this HUD Notice. Don't be caught off guard with outdated, non-compliant EIV Policies and Procedures! **Our EIV Policies and Procedures Template can be used as is, modified to meet your specific needs, or we can consult with you and prepare a fully customized version.**



These Policies and Procedures meet all HUD Notice 10-10 requirements. Included are:

Privacy Act Compliance, Staff Roles, Tenant EIV Disclosure, Security, Reporting Improper Disclosures, File Retention and Use of All Reports.

EIV Policies and Procedures Order Form

SEND TO:

Contact Name

Management Company Name

Phone

Fax

E-mail

Information to appear on EIV Policies and Procedures:

Property Name

Property Address

City State Zip

<u>Product</u>	<u>Qty.</u>	<u>Price</u>	<u>Subtotal</u>
EIV Policies and Procedures Template	_____	\$150.00	_____
Custom EIV Policies and Procedures	_____	\$350.00	_____
Please add \$35.00 for Rush Orders	_____	\$ 35.00	_____
Total Enclosed:			

Payment Method:

Check PayPal (credit card)

Mail your check along with this order form to:

PMCS, Inc.
829 West Genesee Street
Syracuse NY 13204

<u>For office use only:</u>			
Sent by	Website	Date	_____
CK/PP #	_____	Amount	_____
Initials	_____	Date	_____

Please note: We offer our services, using the industry knowledge that we have acquired over the years, to prepare/review required documentation, and or provide training and consulting to reduce and/or eliminate findings on your next Management and Occupancy Review. The services detailed above do not, however, imply or guarantee that when your Contract Administrator performs an actual Management and Occupancy Review, they will not have questions or apply differing interpretations of policies due to the inconsistency and countless interpretations that exist among HUD, the PBCA's, and in the Affordable Housing Industry in general. Variability in citations/comments is a common occurrence within the industry, and is beyond anyone's control. **RUSH ORDERS: AN ADDITIONAL \$35.00 WILL BE ADDED TO ANY ORDER THAT NEEDS TO BE RECEIVED WITHIN 3 DAYS.**